TENDER FOR THE ESTABLISHMENT OF STATE OF THE ART DIGITAL LANGUAGE LAB at B.N.J College SISAI (Gumla) Jharkhand

Part I - General information

1. Eligibility Criteria

The Bidding is open to all qualified Bidder who fully meet the following qualifying requirements: -

- 1. The bidder should be an ISO Certified OEM (Original Equipment Manufacturer) or their Authorized dealer /partner. In case of authorized dealer /partner, a letter of authorization from original manufacturer must be furnished. (Submit self-attested documents)
- 2. The bidder should have executed orders for supply of IT Products/ Language Lab or similar items in Govt. (State/ Central), PSUs/Universities during last 03 (three) years. (Submit self-attested document)
- 3. The bidder should have an annual turnover of not less than one crore in the last three financial years and must submit an attested photocopy of the audited Trial balance &/ or P&L account of last three years as a proof of stated annual turnover.
- 4. Bidder should have local office & service support in Jharkhand. (Submit self- attested documents)
- 5. Bidder must submit a copy of PAN Card and copy of valid GST Registration
- 6. Bidder must not have been blacklisted by any PSU's/ Central or State Government /University /Court of Law. (Submit Affidavit)
- 7. The manufacturer must have the experience and expertise in undertaking major projects of installing the similar brand software with government organizations with multiple locations in India and abroad.
- 8. The bidder must quote all items of requirement list & must have capability of executing entire work on Turnkey Basis (Tender will be evaluated on turnkey basis only).

2. <u>Critical Dates.</u> The critical dates with respect to the Tender are as follows: -

CRITICAL DATA SHEET			
Ser No	Item	Date	Time
(a)	Published Date	16.06.2021	11.00 am
(b)	Last Date and Time of bid Document Download or sale	06.07.2021	3.00 pm
(c)	Last Date and Time of bid submission	07.07.2021	3 P.M
(d)	Time and Date of Bid opening	08.07.2021	12.30pm



3. Manner of depositing the Bids.

Name & Address for Office Inviting the tender

Registrar Ranchi University , Ranchi (Jharkhand) -834001

The bids will be submitted in the following manner: -

(1) Tender Fee and EMD bid (2) Technical Bid & (3) Financial Bid.

Tender document can be downloaded from site <u>ranchiuniversity.ac.in</u> or can be purchased from the o/c CCDC ,Ranchi University Ranchi by paying the Tender fee (non refundable) of Rs 1000 via DD in favor of Registrar ,Ranchi University ,Ranchi

(1) Sealed Cover -1 (Tender FEE & EMD Bid)

- (i) Tender fee (Non refundable) . of Rs 2000/- (Rupees Two Thousand only) in form of DD
- (ii) EMD (Rs 70,000/-only (Rupees Seventy Thousand Only) toward EMD inform of DD / BG
 Both should be payable to "The Registrar, Ranchi University". DD/BG should be
 valid for minimum 3 months' period.
 (Technical bid of only those vendors will be opened who have submitted the proper Tender fee
 and EMD as asked for)

(2) Sealed Cover -II (Technical Bid)

- (i) Documents in support of Eligibility criteria
- (ii) PAN No/GST/ESP/EPF Registration No.
- (iii) Certificate of acceptance of terms and conditions of TENDER on firm's letter head.
- (iv) Tender Conditions Acceptance Certificate. The bidder shall certify for acceptance of all the tender conditions of the online Tender and furnish a certificate as per Appx A. The certificate duly signed shall be submitted In case of any deviations, the bid shall be rejected. If the certificate is signed by legally authorised signatory, a copy of the authorization letter be enclosed/uploaded.
- (v) Clause by clause Technical compliance of specifications certificates mentioned in Part II.

(3) Sealed Cover -III (Financial Bid (as per format Annexure VI)

All three Covers (bids) will be placed in sealed Cover, duly sealed, mentioning Tender No and Due date & Time

The Bid should be submitted by the bidder duly signed and stamped by the legal owner of the firm or the person authorised by him to do so.

4. Time and date for opening of Bids: 08.07.2021 at 12.30hrs.

If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the University

For any delay in submission of bid due to any reason University will not be responsible No post-bid clarification on the initiative of the bidder will be entertained.

5. Place of submission and opening of the Bids:

Office of C. C. D. C., Ranchi University, Ranchi.

The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. This event will not be postponed due to non-presence of any of the bidder / representative.

6. Opening of Bids

Bids will be opened as per critical date sheet mentioned in this tender document

<u>Bid 1 (Tender Fee and EMD bid)</u> will be opened (Technical bid of only those vendors will be opened who have submitted the proper Tender fee and EMD as asked for)

Bid 2 (Technical Bid)

The evaluation of technical Bid will be carried out by authorized committee

<u>Bid 3 (Financial Bids</u>) of only those Bidders whose technical bids meet all the stipulated Technical requirements shall be opened. The date of opening will be intimated to the Bidders through via phone /email /fax

- 7. Clarification regarding contents of the TENDER: A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the University in writing about the clarifications sought not later than 10(ten) days prior to the date of opening of the Bids.
- 8. Rejection of Bids: Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional Bids will not be accepted.
- 9. <u>Validity of Bids</u>: The Bids should remain valid till 90 Days from the date of opening of tenders from the last date of submission of the Bids.
- 10. EMD: Bidders are required to submit Earnest Money Deposit (EMD) for amount of Rs.70,000/-(Rupees Seventy Thousand only) along with the bids. The EMD may be submitted in the form of an Account Payee Demand Draft, Fixed Deposit Receipt duly pledged, Banker's Cheque or Bank Guarantee from any of the public sector banks Demand draft & Banker's cheque should be drawn in favor of "The Registrar, Ranchi University, Ranchi". EMD is to remain valid for a period three months. EMD of the unsuccessful bidders will be returned to them at the earliest after expiry of the final bid validity and latest on or before the 30th day after the award of the contract. The Bid Security of the successful bidder would be returned, without any interest whatsoever, after the receipt of Performance Security from them as called for in the contract. EMD is not required to be submitted by those Bidders who are exempted by government such as Small Industries Corporation (SIC), MSME. The bidder is required to attach the copy of proof for exemption of

- EMD (SSI,SIC or MSME certificate) with their technical offer. The EMD will be forfeited if the bidder withdraws or amends impairs or derogates from the tender in any respect within the validity period of their tender.
- 11. Manner for obtaining the Tender Set. The tender documents are available for download at http://ranchiuniversity.ac.in. The interested firm may download the documents and submit the same along with required tender fees.

Or can be purchased from the o/c CCDC, Ranchi University Ranchi by paying required tender Fee

Part II - Essential Details of Items/Services required

1. Bidders are required to furnish clause by compliance of specifications bringing out clearly the deviations from specification, if any. The Bidders are advised to submit the compliance statement in the following format along with Technical Bid: -

Ser No	Para of Tender specifications item wise	Specification of item offered	Compliance to Tender specification – whether Yes/ No	In case of non- compliance, deviation from Tender to be specified in unambiguous terms

- 2. Delivery Note: Delivery should be within **eight weeks** from the date of Supply Order. Supply should be made at the address provided in the order. Room will be provided by the college where vendor must complete all installation work within maximum 12 weeks from the date of order.
- 3. Consignees Details. B.N.J College SISAI (Gumla).

Part III - Standard Conditions of Tender

The Bidder is required to give confirmation of their acceptance of the Standard Conditions of the Tender mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the University. Failure to do so may result in rejection of the Bid submitted by the Bidder.

- 1. **Law:** The Contract shall be considered and made in accordance with the laws of the State of Jharkhand. The contract shall be governed by and interpreted in accordance with the laws of the State of Jharkhand.
- 2. Effective Date of the Contract: The contract shall come into effect on the date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract i.e. period of one year. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.
- 3. Arbitration: All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably, may be resolved through arbitration.
- Penalty for use of Undue influence: The Seller undertakes that he has not given, offered or promised 4. to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the University or otherwise in procuring the Contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present Contract or any other Contract with the University for showing or forbearing to show favour or disfavour to any person in relation to the present Contract or any other Contract with the University. Any breach of the aforesaid undertaking by the Seller or any one employed by him or acting on his behalf (whether with or without the knowledge of the Seller) or the commission of any offers by the Seller or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the University to cancel the contract and recover from the Seller the amount of any loss arising from such cancellation. A decision of the University or its nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the Seller. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the Seller towards any officer/employee of the University or to any other person in a position to influence any officer/employee of the University for showing any favour in relation to this or any other contract, shall render the Seller to such liability/ penalty as the University may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the University.
- 5. Non-disclosure of Contract documents: Except with the written consent of the University/ Seller, other party shall not disclose the contract or any provision, specification, plan, design, pattern, sample or information thereof to any third party.
- 6. Liquidated Damages: In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the manpower, training, etc as specified in this contract, the University may, at its discretion, withhold any payment until the completion of the contract. The University may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the

delayed/undelivered services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed services.

- 7. **Termination of Contract**: The University shall have the right to terminate this Contract in part or in full in any of the following cases: -
 - (a) If proper discipline and conduct is not maintained.
 - (b) If the service is not satisfactory.
 - (c) If any employee is found consuming alcohol or drugs or intoxicated in the campus/ on duty.
- 8. Notices: Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by e-mail or registered pre-paid mail/airmail, addressed to the last known address of the party to whom it is sent.
- 9. Transfer and Sub-letting: The Seller has no right to give, bargain, sell, assign or sublet or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof.
- 10. Amendments: No provision of present Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of this Contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

Part IV - Special Conditions of Tender

The Bidder is required to give confirmation of their acceptance of Special Conditions of the Tender mentioned below which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the University. Failure to do so may result in rejection of Bid submitted by the Bidder.

- 1. **Performance Guarantee**: The Bidder will be required to furnish a Performance Guarantee by way of Bank Guarantee through a public sector bank for a sum equal to 10% of the contract value within 30 days of receipt of the confirmed order. Performance Bank Guarantee should be valid up to 30 days beyond the date of contract period.
- 2. Option Clause: The contract will have an Option Clause, wherein the University can exercise an option to procure an additional 50% of the original contracted quantity in accordance with the same terms & conditions of the present contract. This will be applicable within the currency of contract. The Bidder is to confirm the acceptance of the same for inclusion in the contract. It will be entirely the discretion of the University to exercise this option or not.
- 3. Repeat Order Clause The contract will have a Repeat Order Clause, wherein the present contract may extend to another six months from the date of completion of this present contract, the cost, terms & conditions remaining the same. The Bidder is to confirm acceptance of this clause. It will be entirely at the discretion of the University to place the Repeat order or not.
- 4. Tolerance Clause— To take care of any change in the requirement during the period starting from issue of Tender till placement of the contract, The University reserves the right to 15 % plus/minus increase or decrease in the quantity of the required goods up to that limit without any change in the terms &

- conditions and prices quoted by the Seller. While awarding the contract, the quantity ordered can be increased or decreased by the University within this tolerance limit.
- 5. Payment Terms It will be mandatory for the Bidders to indicate their bank account numbers and other relevant e-payment details so that payments could be made through ECS/EFT mechanism instead of payment through cheques, wherever feasible. A copy of the model mandate form prescribed by RBI to be submitted by Bidders for receiving payments through ECS. 100% Payment will be made within 21 days of installation of Language lab at designated place.
- 6. Advance Payments: No advance payment will be made

7. Force Majeure clause

- (a) Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.
- (b) In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.
- (c) The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.
- (d) Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.

Part V - Evaluation Criteria & Price Bid issues

- 1. Evaluation Criteria The broad guidelines for evaluation of Bids will be as follows: -
 - (a). Only those Bids will be evaluated which are found to be fulfilling all the eligibility and qualifying requirements of the Tender, both technically and Financially.
 - (b). The technical Bids submitted by the Bidders will be evaluated by the University with reference to the technical characteristics of the equipment as mentioned in the Tender. Additional information for technical evaluation as enclosed in Annexure I should be completely filled by tenderers. Tenderers with incomplete details in Annexure I are liable to be ignored. Tenderers mentioning rates in price format with technical bid are liable to be ignored. The compliance of Technical bids would be determined on the basis of the parameters like agreeing for technical specifications and other parameters as per Tender, and submission of EMD, tender fee, return of complete bid documents duly signed, registration / capacity verification prior to tender opening, agreeing for terms of delivery and quoting delivery period, agreeing for warranty clause & agreeing for PBG, payment terms etc. specified in the Tender. The Price Bids of only those Bidders will be opened whose Technical Bids would clear the technical evaluation.

- (c). The Lowest Bid will be decided upon the lowest price quoted by the particular Bidder as per the Price Format given at Para 2 below. The ultimate cost to the University would be the deciding factor for ranking of Bids. As it is a turnkey project, the final total cost will be taken into account, NOT the individual items.
- (d). If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
- (e). The Lowest Acceptable Bid will be considered further for placement of contract / Supply Order after complete clarification as decided by the University. The University reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to supply full quantity in stipulated time.
- 2. Price Bid Format. Financial bid to be submitted as per Annexure VI

BG FORM FOR EARNEST MONEY DEPOSIT

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Appendix A

TENDER CONDITIONS ACCEPTANCE LETTER (To be given on Company Letter Head) Date:

То,	
	SUB: ACCEPTANCE OF TERMS & CONDITIONS OF TENDER.
Name of Ten	ence No : der/Work : -
Dear Sir,	
	have downloaded/obtained the tender document(s) for the above mentioned "Tender/Work" from the urchased namely:
above mentio	as per your advertisement, given in the ned website(s).
to _	hereby certify that I / we have read entire terms and conditions of the tender documents from Page No (including all documents like annexure(s), schedule(s), etc.,), which form part of the contract d I/we shall abide hereby the terms /conditions/clauses contained therein.
	orrigendum(s) issued from time to time by your department/ organisation too have also been taken into , while submitting this acceptance letter.
	e hereby unconditionally accept the tender conditions of above mentioned tender document(s) / s) in its totality / entirety.
tender/bid inc	te any provisions of this tender are found violated the University shall be at liberty to reject this cluding the forfeiture of the full said Earnest Money Deposit absolutely and we shall not have any ainst the University in satisfaction of this condition.
	Yours Faithfully, (Signature of the Bidder, with Official Seal)

TECHNICAL BID

ESSENTIAL DETAILS OF ITEMS/SERVICES REQUIRED

The bidder should note that this language lab is being established in an area where proficiency in English is moderate. Language Software must be useful for such learners. The work is to be completed on turnkey basis. The software offered be designed on the CEFR pattern and a self certified document should be attached confirming the grading level by the bidder.

The Language lab is to be established for 1 instructor and 16 users. All requirements below should be accordingly understood.

TECHNICAL COMPLIANCE

1. Language Lab with training -1 package

Scope of Work

Language Lab aims at building and strengthening the English communication skills of the students and provides an end-to-end platform for learning through curriculum based learning and an in-depth assorted assessment system.

The language Lab in our institute is being setup for students. The level of activities and content that form part of these Lab should be constituted with this aim to promote and enhance all the English language skills of the children i.e. Listening, speaking, reading and writing(LSRW) with key emphasis on grammatical accuracy. Details are as under:-

Annexure -I

Cloud Based Online Language Lab Platform on Institute Website

Des	cription	Content
>	Cloud Based Online Language Lab Platform on Institute Website:	Cloud Based Platform with Institute Logo 500 Membership card for each student to access the course anywhere and anytime.
A	Entitlement	Teacher Student
>	Course Content –	 Content for English based interactive content Interview exam for Academic, English, Personality Development, Soft skills for grooming and make them employable.
>	Platform to Provide	Access to curriculum courses. Access to soft skill: The content should cover various topics and situations, to one's personality by kindling one's potential and enhancing it manifold in a self-educative and easy to absorb approach. The content should also include audio-video samples for better learning of different concepts.
>	Mobile App	 Mobile app with institute name. All Courses should be accessible through the mobile app.
>	Mobile Learning	Access of courses from anywhere, anytime and any device. Students can access the interactive multimedia curriculum based courseware.
>	Online Language Lab: To enhance the communication Skills, Multimedia learning content for English, German, French, Soft skills, personality development and other job skills. Student should have access language lab all the time and can polish their English language any time anywhere.	 It can be accessed from anywhere, anytime and from any device for self paced learning on convenience. It provide privacy & effective learning and develops confidence in speaking English. It helps to develop the communication skill of the learners. It help to remove fear and hesitation of remote area's student in English language. It facilitate in practicing the group discussion and prepares learners to face the interview confidently. It help to improve pronunciation & remove mother tongue influence on spoken English. It facilitate the trainers to emphasize on speaking skills and phonetics besides the formal teaching of vocabulary,

<u> </u>	
	syntax, pronunciation and grammar.
	 It help in grooming overall personality of learner of any age group.
	 It help in learning English as Language and not merely as a subject.

Annexure -II

Language Lab on Institute Network

- Basic (should be available in bilingual mode)
- Intermediate
- Advanced
- Basic Module in bilingual (English & Hindi) for beginners.
- Provision to run videos of a professional.
- Jaw muscle module.
- Model Sentences.
- Vocabulary.
- Tips to speak Fluent English.
- Course for Self-lead and teacher-lead.
- Abundant practice exercises covering each lesson.
- Facility for Real Time Assessment
- Authoring System to create new courses as additional study materials for student reference or should add any ready-made course in language lab system.
- Create new lessons.
- CMS (Content Management System) to create new / tasks from the existing courses and assign to the students as per the requirement to practice:-
- Assign exercises to different batches/groups or sessions.
- Assign exercises to a group or particular student.
- Re-assign multiple exercises.
- Reporting.
- Monitoring & controlling to monitor students' progress, create courses, examinations and control students' activities in an easy and effective manner.
- The teacher may reset student password and change IDs.
- After listening to the pre-recorded lessons, students should record their own voice and compare the correctness of their pronunciation and general speaking skills.
- The software contain a repository of most commonly used vocabulary with its correct pronunciation with audio and should also display a graphical waveform of the same.
- Save files on server for offline access.
- Send file to selected student or group of student Share videos, , audios and texts,
 Presentations, word document files etc over the network.
- Spoken English practical lab approach to provide practice lab where student can practice for LSWR at the same time in the same session.
- Examination Modules to set multiple objective-type questions for each class and subject according to the requirement and view a graphical representation of each student's performance and delete or edit any question.

Create Question bank

- Quizzes and tests using text, graphics, audio / video.
 - Exercise builder

4	
	Question types- multiple choices, true/false, fill in the blanks
	Create Exam
	 Assign Exam to individual student or group of students
	Schedule exam as per date & time
	• Evaluate exam.
	 Notice board facility to flash new notices on all student consoles with regards to any
	projects or exercises that the teacher wants to communicate.
	 Courses based on various – Therapies, Methodology & Concepts.

Annexure - III

Course Content available in Online Language Lab:

Sr.	Description	Course
No.	English Communication Skills	 Basic Grammar Advanced Grammar Language Skills Spoken English Basic Spoken English Advanced Writing Skills Vocabulary Voice & Accent
2	Life Skills	 Resolving Conflicts Creating Confidence Stress Management Life skills – An Introduction Effective Communication Manage Professional and Personal life Decision Making Critical Thinking Creative Thinking Interpersonal Skills Coping with Emotions Coping with Stress Empathy Self Awareness
3	Professional English	Resume Writing Interview Skills Group Discussion Prepare for Placement
4	Personality Development (PD)	Body Language Etiquette Time Management Stress Management

5	Competitive Exams	 Mental Ability Test (MAT) Logical Reasoning CAT/MBA AIPMT Bank PO
6.	Managerial Skills	 Leadership Motivation Team Building Presentation
7.	Motivation	 Strength of Character Problem – Solving Tactics Problem Solving Motivate Yourself Manage Professional and Personal Life How to improve your life Goal Setting & Achieving How to achieve Your Goals Enhancing Your Efficiency Exploring Your Potentials Creating Confidence

Course in Detail:

S. No.	Combos Name	Name of Courses
1	Body Language	 Ways to improve your Body language Interview Body Language Sales Presentation Body Language
2	Stress Management	Coping with StressStress - Can You Fight It
3	Resume Writing	 Characteristics of an Outstanding Resume Tips for Writing a Cover Letter How to Mention Personal Traits in a CV? How to Mention Work Experience in CV? Resume Writing Art of Effective Resume Writing
4	Interview Skills	 Interview Preparation Dress for Success in an Interview Tips for Telephonic Interview Interview Jitters

l.		1
5	Group Discussion	> GD Basics > Characteristics of a GD > Dos' and Don'ts of a GD > Evaluation of GD > Group Discussion
6	Prepare For Placement	 Job Seeking Formulas Bargaining Your Salary Career Management 10 Common Grammar Mistakes
7	Leadership	 ➢ How to be a Thought Leader ➢ How to Think Like a Leader
8	Motivation	 Strength of Character Problem-Solving Tactics Problem Solving Motivate yourself Manage Professional and Personal life How to improve your life Goal Setting & Achieving How to Achieve Your Goals Enhancing Your Efficiency Exploring Your Potentials Creating Confidence
9	Team Building	 Team Hiring Build a Winning Team Is Your Team Effective

10	Life Skills	 Combo Pack Resolving Conflicts Creating Confidence Stress Management Life Skills - An Introduction Effective Communication Manage Professional & Personal Life Decision Making Critical Thinking Creative Thinking Interpersonal Skills Coping with Emotions Coping with stress Empathy Self Awareness
11	Managerial Skills	 Combo Pack Art of Effective Time Management Ten Mantras to Corporate Success Customer Relationship Management (CRM) Migraine Office Automation Customer Service

-3		
12	Sales	 Combo Pack How to Plan Sales Presentations Selling with IQ/Smartness Improve your Sales Skill Sell Yourself Selling with Attitude Selling with Confidence Selling with Integrity Hypnotic Selling Selling with Personality Sales Communication Selling Step by Step The Language of Sales
13	Personality Development & Soft Skills	 Combo Pack Tips for Writing a Cover Letter Resume Writing Tips for Telephonic Interview Interview Jitters Interview Body Language How Body Language Works GD Basics Characteristics of a GD Evaluation of GD Time Management Coping with stress Public Speaking Basics

S. No.	Products	Course
ĵ	Language LAB Advance PRO (1+30 Users)	 Foundation English General, ✓ Basic English ✓ Intermediate English ✓ Advanced English Building Blocks of English, Fluent English ✓ Speak English Fluently ✓ Fluent English (Level 1) ✓ Fluent English (Level 3) Grooming the Language Skills (LSRW) ✓ Grooming the Language Skills (Level 1) ✓ Grooming the Language Skills (Level 2) ✓ Grooming the Language Skills (Level 3) Voice and Accent Training ✓ Voice & Accent Training (Part 1) ✓ Voice & Accent Training (Part 2) Cryptogram ✓ Tense buster Vocabulary Builder Professional English ✓ Professional English (Part 2) ✓ Professional English (Part 3) Personality Development ✓ Body Language ✓ Stress Management ✓ Resume Writing ✓ Interview Skills ✓ Group Discussions ✓ Prepare For Placement ✓ Leadership Team Building Grammar Fundamentals, ✓ Basic Grammar ✓ Advance Grammar English Techniques, ✓ Basic English ✓ Interrmediate English ✓ Advanced English ✓ Advanced English ✓ Advanced English ✓ Phonology

Course Content available on Institute Network

Course in detail:

S. No.	Combos Name	Name of Courses
1		> Foundation English Level 1
		➤ Foundation English Level 2
	Basic English	Building Blocks of English Level 1
		> Vocabulary Builder
		> Let's Learn English through Hindi
		> Grooming the Language Skills Level 1
		➤ Grooming the Language Skills Level 2
		➤ Grooming the Language Skills Level 3
2	Intermediate English	> Fluent English Level 1
		Fluent English Level 2
		Fluent English Level 3
		➤ Building Blocks of English Level 2
		➤ Voice & Accent Training Level 1
3	Advance English	> Voice & Accent Training Level 2
		> 10 Common Grammar Mistakes
		> Cryptogram
4	Basic Grammar	Foundation English (Part 1)
		Foundation English (Part 2)
		> Foundation English (Part 3)
		> Building Blocks of English Level 1
		➢ Building Blocks of English Level 2
5	Advance Grammar	➢ Building Blocks of English Level 3

6	Language Skills	> Grooming the Language Skills (Part 1)
		 Grooming the Language Skills (Part 2) Grooming the Language Skills (Part 3)
		Orboning the Language Skins (1 are 5)
7	Voice and Accent	> Voice & Accent Training (Part 1)
		> Voice & Accent Training (Part 2)
		> Fluent English (Part 1)
		➤ Let's Learn English in 30 days (Part 1)
8	Spoken English Basics	 Let's Learn English in 30 days (Part 2)
		Let's Learn English in 30 days (Part 3)
		Let's Learn English through Hindi
9	Spoken English Advanced	> Fluent English (Part 2)
		> Fluent English (Part 3)
		> Spoken English Basic
!		> The Art of Effective Communication
10	Writing Skills	> Email Writing
		> Letter Writing
		> Notice Writing
11	Let's Learn Grammar	➤ Foundation English Level 1
	Let's Learn Grammar	> Foundation English Level 2
		➤ Building Blocks of English Level 1
12	Phonetics	> Voice & Accent Training Level 1
		> Voice & Accent Training Level 2
13	Let's Learn English in 30 days	> Let's Learn English in 30 days Level 1
		Let's Learn English in 30 days Level 2

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14	Speak English Fluently	 Fluent English Level 1 Fluent English Level 2 Fluent English Level 3
15	Groom Your English Skills	 Grooming the Language Skills Level 1 Grooming the Language Skills Level 2 Grooming the Language Skills Level 3
16	Professional English	 Professional English (Part 1) Professional English (Part 2) Professional English (Part 3)
17	Let's Learn English through Hindi	> Let's Learn English through Hindi
18	Tense Buster	➤ Building Blocks of English Level 1
19	MTI Module	> Mother Tongue Influence removal module
20	Vocabulary Module	> Complete Vocabulary
21	Courses Should be different accent	 Neutral (Indian) British American
22	Phonetics	 Learn Phonetics in English Learn Phonetics in Hindi
23	Diphthong Module	▶ Learn about dipthongs
		<u> </u>

Annexure - IV

Language Lab Mobile App for Android

College Named App for Mobile/TAB -Smartest way to working on smart phone and tabs.

- a. The Digital College App will help simplify everyday tasks such as Learning, Teaching, communication, attendance and assessment to save time and increase perform even better.
- b. Learn Anytime, Anywhere Learners can get learning content and exams on mobile phone or tab.
- c. Login for learners & instructors
- d. Easy communication- Send information to your class from your mobile phone within a few clicks. Get updated messages, Announcements, assignment, exams, and notes from your parents and teacher.
- e. Ask Experts Online teachers support for academic query, tutoring, guidance and assistance anytime.
- f. Learn on the wheels Continue from where you stopped whenever you feel like. Compatibility on mobile devices gives you the liberty to revise the multimedia lectures and activities on the go, thereby, helping you to utilize your travel or leisure time.

Student App Modules

- Search and Learn Courses
- Add courses to favorites for quick access
- Ebooks
- Online Exam and Results
- Notes
- Follow Teachers
- Ask Question/ eQuery to Followed Instructors
- Assignments
- Get notification from the teachers/experts you follow

Teacher App Modules

- Search and Refer Courses
- Create and manage batches
- Add courses to favorites for quick access
- Create, Upload, and Publish Courses / Content
- Create, Upload, and Publish eBooks
- Create, manage, and assign exams to followers/ batches
- Create, manage, and give assignments to followers/ batches
- Share Notes with students / followers/ batches
- Publish and Un-publish your data

- CMS (Content Management System). Create courses quickly from your e-repository, reusing content for different target audience
- Create you subject proficiency profile.
- Reply queries of followers/ learners/ students quickly

Annexure - V

Phonetic Course in Hindi & English

Learn Phonetics in Hindi & English

	File Name
ppic	Introduction to Phonetics
troduction to Phonetics	Consonant Pair Sounds
nonetic Chart Explained	Vowel Sounds
owels Sounds	The -i Sound
	The -i- sound
	The -U- sound
	The -u Sound
	The -e- Sound
	The -a- Sound
	The -3 Sound
	The -a Sound
	The -æ- Sound
	The -A- Sound
	The -a Sound
	The -p- Sound
	Diphthong Sounds
Diphthongs	The -19- Sound
	The -və- Sound
	The -ei- Sound
	The -ar- Sound
	The -au- Sound
	Consonant Pair Sounds
Consonant Pairs	The -p- Sound
	The -b- Sound
	The -t- Sound
	The -d- Sound
	The -f- Sound
	The -dz- sound

	The -k- Sound
	The -g- Sound
	The -f- Sound
	The -v- sound
	The -θ- sound
	The -ð- sound (dh)
	The -s- Sound
	The -z- Sound
	The -J- Sound
	The -3- sound
	Single consonant Sounds
Single Consonants	The -m- Sound
	The -n- Sound
	The -ŋ- sound (ng)
	The -h- Sound
	The -l- Sound
	The -r- Sound
	The -w- Sound
	The -j- Sound

S/N	Item Name	Qty	Specification as per Tender Requirement	Make, Model & Specification of Item Offered	Complian ce to Tender Specificati on- whether Yes/No	In case of non-complianc e, deviation from Tender to be specified in unambigu ous terms
2.	Audio	17 Nos.	 Crystal clear sound Large ear cups with soft cushion Design: Over the Head Compatible With: Mobile, PC clear sound. POWERFULL, HIGH-QUALITY, BALANCED SOUND HANDS-FREE PHONE CALLS STEREO HEADPHONES Warranty: 01 Year or Standard OEM warranty 			
3.	Deskto p Comput er - Teacher	01 No.	Make: HP /DELL /ACER or equivalent Must be specified. Intel® core i7-10700 (2.9 Ghz, Turbo frequency 4.8 Ghz, 16 MB L3 Cache, 8 Core) or higher 10th generation processor. Mother Board- Intel B360 Chipset (Home series/H Series chipset not allowed) 4 GB DDR-4 2666 Mhz or higher (upgradable up to minimum 64 gb DDR4 2400 MHz) with minimum 2 DIMM slots. Two DIMM slots: Non ECC dual Channel up to 2666 MHz MT/s DDR4 SDRAM 3.5 inch 1 TB SATA WITH 7200 RPM OR higher Hard Disk Drive Minimum 19.5" (1600 x 900) or higher LED from the same OEM as that of the PC with Dual inbuilt speaker KBD and Optical Mouse with USB interface 16x DVD writer or higher Integrated 10/100/1000 Giga Ethernet			

ļ			2 PCle x16, 2 PCle x 1, 1 M.2 or higher	
			Intel HD Graphics	
			Front IO ports: (4) USB 2.0, (3) USB 3.1, 1 Type C, (Total 4 USB port should be in front, Audio jack Rear IO ports Giga Ethernet, 1HDMI, 1VGA, and 1DP Port (All port should be in the motherboard without converter), 3 stack audio jacks supporting 5.1 surround sound	
			250 Watt or higher Windows 10 SL/Home (64 Bit) along with Media, license and recovery CD/	
			DVD Certification - Windows 10, Linux Energy Star 7, FCC, UL/MET, EPEAT India, ISO 27000, ISO 20000	
		12	3 Years onsite comprehensive warranty Make: HP/DELL/ACER or equivalent	
4.	Deskto p Comput	16 nos.	Must be specified. Quad Core x 86 Processor with 3.6	
	er - learner		Ghz frequncy turbo frequency upto 4.0 Ghz or higher with 6 MB Cache or	
			higher. Motherboard with Itel B360/AMD B560/Intel Q470 4 GB DDR-4 2666 Mhz or higher	
			(upgradable up to minimum 64 gb DDR4 2400 MHz) with minimum 2 DIMM slots. Two DIMM slots: Non	
			ECC dual Channel up to 2666 MHz MT/s DDR4 SDRAM 3.5 inch 1 TB SATA WITH 7200 RPM	
			OR higher Hard Disk Drive Minimum 19.5" (1600 x 900) or higher LED from the same OEM as that of the	
:			PC with Dual inbuilt speaker KBD and Optical Mouse with USB interface	
			Integrated 10/100/1000 Giga Ethernet	
			2 PCI Express slot or higher	
			Inbuilt HD Graphics	

1					1	1	
í	i	G	Front IO ports: (4) USB 2.0, (3) USB				
]			3.1, 1 Type C, (Total 4 USB port	i			
	İ		should be in front, Audio jack Rear IO		1	ļ	
1	1		ports Giga Ethernet, 1HDMI, 1VGA,				
	1	}	and 1DP/DVI Port (All port should be		1	1	
	İ	İ	in the motherboard without				
1			converter), 3 stack audio jacks		1		
			supporting 5.1 surround sound		1	ļ	
			250 Watt or higher			1	
	ļ	<u> </u>	Windows 10 SL/Home (64 Bit) along				
			with Media, license and recovery CD/				
·		.	DVD				
			Certification - Windows 10, Linux				
			Energy Star 7, FCC, UL/MET, EPEAT				
			India, ISO 27000, ISO 20000			!	
			3 Years onsite comprehensive				1
			warranty				ļ
5	LAN	01	Setting up of Local Area Network				
	!		(Wi-Fi) of all systems (17 PCS) with				
	ŀ		supply , installation and				
			commissioning of 17 nors of TP-				Ì
		1	Link or equivalent USB 600 Mbps				l
			Wifi Wireless Network Adapter for		ļ .		1
	į	1	Desktop PC with 2.4Ghz/5Ghz High			ļ	
		1	Gain Dual Band 5dBi Antena Wi-Fi		Ì		
	1	1	,supports windows				l
			10/8.1.8/7/XP,Mac OS10.9-				1
			10.14(Archer T2U Plus)				
	l	•				ļ	
	•	1	3 nors of TP-Link AC750 or			!	
1			equivalent Dual Band Wireless		- L	1	-
			Cable Router ,4 10/100 LAN +				١
			10/100 WAN Ports ,support Guest				-
			Network and Parental Control,				
	İ		750 Mbps speed Wi-Fi , 3 Antena				١
			(Acher C20)				1
			1 no of Switch TP-Link TL-SG106D				
		l l	or equivalent 16-Port Gigabit				
			Desktop Switch (Black)				
			Warranty: 01 Year or Standard OEM				
		1	warranty				_
6		18	1 KVA OFFLINE ups Mininum 30 min backup time for one				
	for Deskt	nos	computer. Dual inbuilt battery with 2 year				
İ	р		warranty on UPS and Battery				
	Comp	out	Make: Reputed make				
L	ers			·			

7	Anti-	17	Anti-virus for all the users with three-year			
'	Virus	nos	validity	i		
	V II US		varionty	1		
8.	Furnitur	_	Furniture for student console: State of the			
0.	e for	For	art customized reconfigurable modular			
		16	language lab booths with retractable	1		
	comput	stud	Glass on table top and revolving chairs of			
	ers in	ents	a reputed firm. The modular particle			
[]	class	and	board should have a minimum thickness			
	mode	one	of 25mm. The booth also to have		-	
		teac	provision for concealed wiring for			
		her	computer. A transparent glass in the front			
		ne.	and retractable glass on the sides.			
			<u></u>			
		1	One Chair with arm and Table for teacher		ļ	
			City City with with and I will be		ŀ	
1			Warranty: 01 Year or Standard OEM]	
			warranty		ļ	
1			Make : Godrej or Methodex or		į	
		ļ	equivalent reputed Make			
9	Display	01	55" Smart Signage TV with			
′	TV	No.	UHD Commercial TV with Essential		1	
	1 V	INO.	Smart Function			
			Resolution: 3,840 X 2,160 (UHD)			
			Audio Output 10W + 10W		į	
			webOS, 400 nits		•	
		l	Broadcasting System			
		1	TV Reception DVB-T2 / C / S2			
			Brightness (cd/m²) 400			
	ļ		with			
			HDMI In 2 (2.0), USB (2.0), CI Slot			
	1		RF In 2, Digital Audio Out (Optical),			
			RS-232C (D-Sub 9pin (Control &			
		1				
			Service)), RJ45 (Ethernet), External Speaker Out			
						i
		1	(3.5mm phone jack)			
			Warranty: 01 Year or Standard OEM			
			warranty			
		1	Make: Sony / Samsung/ Panasonic/LG			
	ļ	_				
10	1	01	Speaker System: -			
	system	No.	Column Speakers -2 nors (10 w each)			ļ
Ì			With compatible Amplifier, codless mike			
	1		1 nor and coded mike -1 nor		!	
			Make : Ahuja or any Reputed make	1		
			Warranty: 01 Year or Standard OEM			1
		1	warranty	1	1	
·	<u> </u>			<u> </u>	<u> </u>	L

_				 	
	ОНР	01 No.	1. Overhead Projector Technology: 3LCD Technology Resolution: XGA, 1024x768, 4:3 Brightness: 3300 Lumens, Contrast Ratio: 15,000: 1 Lamp: UHE, 210W, 6000h Durability Aspect Ratio: 4:3 Colour Reproduction: Upto 1.07 billion colours Image size: 30 inches -300 inches Interface: USB 2.0 Type A, USB 2.0 Type B, VGA in, HDMI in, Composite in, Cinch audio in, Wireless LAN, IEEE 802.11b/g/n (optional) Energy Use: 282W Warranty: 02 Years and 1 year / 1000 hours which ever is earlier on Lamp Make: EPSON/ Hitachi/ BENQ/ Toshiba/ 2. Motorized wall mounted screen (6 feet X 8 feet) Min with remote system and Laser pointer	Yes	NIL
12	Electric al wiring and wall paint	01	12 LED Lighting and 6 Fans Arrangement with proper wires including power points for UPS, Light points, Fan points, Main power points all arrangement with underground/ pipe wiring giving a decent outlook – Hall size 32 X 24 ft. All items ISI Wall paint – good quality Warranty: 01 Year or Standard OEM warranty		

Instruction to Bidders

- 1)The Supply, Installation and Commissioning of Digital Language Lab will be done at B.N.J. College Sisai, Gumla (Jharkhand)
- 2)The bidders will have to quote the price of all the Digital Language Lab along with their installation charges in the financial bid and the cumulative price shall be taken into consideration.
- 3) The Supply, Installation and Commissioning schedule shall be within 90 days from the date of issuing of work order at the location as mentioned in the tender and should be tested by the OEM personnel individually.

 4) The bidder whose tender is accepted has to supply the items within the stipulated period as mentioned. After successful installation by bidder company's/Authorized partner technical support will be provided as when required for duration of 12 (twelve) months.
- 5) Registrar, Ranchi University, Ranchi may forfeit the EMD amount deposited if the bidder fails to supply all the items in stipulated period as mentioned above.
- 6)The EMD amount of unsuccessful Bidders will be refunded/ returned without interest after completion of tender formalities.
- 7) The price bid shall be evaluated on Turnkey basis.
- 8)No representation for change of rate once accepted will be considered.
- 9) If the items supplied by the accepted bidder are not as per the specified model and specification of the Digital Language Lab Ranchi University, Ranchi reserves the right to reject them.
- 10) Any bid received by the Tendering Authority after the deadline for submission of bids prescribed by the Tendering Authority, will be rejected and / or returned unopened to the Bidder.
- 11) The Tendering Authority will award the work to the Successful bidder bid whose bid has been determined as the lowest evaluated bid provided further that the bidder is technically eligible.
- 12)Bidders are strictly advised to submit the Details of full specifications along with warranty period with technical bid.
- 13)100% of the total price of the supplied items will be payable after submission of bill along with successful installation, satisfactory performance and physical verification certificates duly signed by concerned authority
- 14)The supplier will have to provide onsite support of the supplied items.
- 15)During the onsite warranty period the bidder shall have to rectify/change free of cost any hardware/software defect.
- 16)Bidder shall make available all the hardware/software needed to operationalize the Digital Language Lab Equipment.
- 17)Bidder shall also be responsible for the onsite maintenance free of cost for one year & AMC rate to be quoted after warranty period
- 18) Bidder should provide one week onsite training as asked Free of cost
- 19). All legal disputes are subject to the jurisdiction of Ranchi courts only.

Format for Technical Proposal

S1. No.	Item Name as per requirement list	Item Name quoted by bidder	Compliance	Remarks
1				
2				
3				
4				
5				

Thanking y	ou,
------------	-----

Yours faithfully, (Signature)

Printed Name and Designation:

Seal:

Date:

Place:

Business Address





FINANCIAL BID

To The Registrar Ranchi University Ranchi -834001 (Jharkhand)

Ref: 7	Fender	No	dated	
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Sub: TENDER FOR THE ESTABLISHMENT OF

STATE OF THE ART DIGITAL LANGUAGE LAB at B.N.J College SISAI (Gumla) Jharkhand

S.No	Item Description	Qty.	Units	Rate (in Rs.) (Inclusive of All Taxes)	Total Amount in Rs) (Inclusive of All Taxes)
01	Language Lab with Training	1	Package		
02	Audio	17	Nos		
03	Desktop Computer – Teacher	1	Nos		
04	Desktop Computer – Learner	16	Nos		
05	LAN Connection	1	Job	· -	
06	UPS	18	Nos	· -	
07	Antivirus Three years validity	17	Nos		
08	(OHP)Overhead Projector	1	Nos		
09	Furniture Computers in Class	16	Job	<u> </u>	
10	Display TV 55" FHD	1	Nos		
11	Electrical wiring and wall painting	1	Job		
12	Sound System	1	Nos		
Gran	d total value in Rs.				
Total	In Words.				

• Price to be quoted all inclusive (including all taxes, Freight, Installation etc. etc)

Yours Faithfully, (Signature of the Bidder, with Official Seal)

